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**PEER TEAM REPORT  
ON  
INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(2<sup>ND</sup> Cycle)**

OF

**GOVERNMENT DEGREE COLLEGE,  
NAIDUPET-524126  
SPSR NELLORE DISTRICT, AP**

**Visit Dates  
1<sup>st</sup>-3<sup>rd</sup> February, 2016**



**National Assessment and Accreditation Council**  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bangalore – 560 072, India

**PEER TEAM REPORT ON INSTITUTIONAL ASSESSMENT AND ACCREDITATION OF GOVT. DEGREE COLLEGE NAIDUPET, NELLORE, ANDHRA PRADESH-524126**

<b>Section I: GENERAL INFORMATION</b>	
1.1 Name and Address of the Institution	GOVT. DEGREE COLLEGE NAIDUPET, NELLORE, ANDHRA PRADESH - 524126
1.2 Year of Establishment	1983
1.3 Current Academic Activities at the Institution (Numbers)	
• Faculties/Schools	03 – ( Science, Arts and Commerce)
• Departments	Arts – 5, Commerce – 1, Science – 6, Any Other – 0, Total - 12
• Programmes/Courses offered	UG – 05, PG – NIL, M.Phil. - NIL, Others – NIL. Total – 05.
• Permanent Faculty Members	14 (Men - 13 and Women - 1)
• Temporary Faculty Members	5 (Men - 4 and Women - 1)
• Permanent Support Staff	08
• Students	173 ( Men - 113 and Women - 60)
1.4 Three major features in the institutional Context (As perceived by the Peer Team)	<ul style="list-style-type: none"> <li>• Semi Urban College close to Nellore and Tirupati.</li> <li>• Catering to the needs of rural disadvantaged and excluded classes.</li> <li>• Though established in 1983 as a women's college, now it is co-educational, acquired land and building in 2010. UGC recognition under 2(f) and 12(B) obtained in 2011.</li> </ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure)	February 1 – 3, 2016
1.6 Composition of the Peer Team which undertook the on –site visit:	
Chairperson	Prof. B.Hanumaiah (Former Vice Chancellor Babasaheb Bhimrao Ambedkar University) Resi: #26, Sai Nilaya, Ist main, 1 <sup>st</sup> A Cross, Shabarinagar, Byatarayanpura(Bellary main road), New Airport Road, <b>Banglore-560092</b>
Member Co- ordinator	Prof. Susmit Prasad Pani Director, Directorate of Distance and Continuing Education, Jyoti Niwas, First Floor, A-61 Sahidnagar, <b>Bhubaneswar-751007</b>
Member	Dr. M.S. Khanchi (Former Principal, Babu Anant Ram Janta College, Kaul, Kaithal) H.NO 570, Sector-3, Urban Estate, <b>Kurukshetra-136118, Haryana</b>
NAAC Coordinating Officer	Dr. M.S. Shyamasundar

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Section II: CRITERION WISE ANALYSIS	Observations (Strength and/or Weakness) on Key-Aspects
<b>2.1 CURRICULAR ASPECTS</b>	
2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> <li>• College is affiliated to V.S. University, Nellore. Andhra Pradesh Council of Higher Education and University design curriculum structure. CBCS is being implemented, choices are yet to be provided.</li> <li>• One Faculty member in BOS at university, One in an Autonomous college and another in the Committee for CBCS.</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>• Two Certificate courses offered in previous years. Twining yet to be allowed by university.</li> <li>• Under B.Sc. – 3 Combination and under B.Com and BA – 1 Combination is allowed.</li> <li>• 3 Self financing courses offered.</li> </ul>
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> <li>• Jawahar Knowledge Centre operates.</li> <li>• It is a scheme of Andhra Pradesh Govt. to improve soft skill of the students.</li> <li>• Aspects of Gender studies/ Environment/ Human Rights covered under regular syllabus.</li> </ul>
2.1.4 Feedback System	<ul style="list-style-type: none"> <li>• Govt. prescribed feedback format used. The NAAC - UGC recommended formats yet to be introduced by the govt.</li> <li>• Scientific collection of feedback on Teacher's performance and its analysis is awaited.</li> </ul>

<b>2.2 TEACHING – LEARNING and EVALUTION:</b>	
2.2.1 Student Enrolment and Profile	<ul style="list-style-type: none"> <li>• Admission on merit, reservation policy of AP state followed.</li> <li>• Demand for admission doesn't outstrip availability of seat.</li> <li>• Women constitute about 35% of students.</li> <li>• More than 60% of students are from rural disadvantaged group.</li> </ul>
2.2.2 Catering to Student diversity:	<ul style="list-style-type: none"> <li>• Teachers try to motivate parents to send their wards to the college.</li> <li>• The college generally promotes inclusive attitude.</li> </ul>
2.2.3 Teaching – Learning Process:	<ul style="list-style-type: none"> <li>• Academic calendar, review of course coverage in place. MANA TV program of AP govt. is viewed in college.</li> <li>• Teachers use the traditional teaching methods.</li> </ul>

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	<ul style="list-style-type: none"> <li>• ICT in Teaching Learning Process is yet to be introduced.</li> </ul>
2.2.4 Teacher Quality	<ul style="list-style-type: none"> <li>• Teachers recruited by Andhra Pradesh Public Service Commission and 5 teachers hold Ph.D.</li> <li>• Teachers have attended 4 Refresher and 5 Orientation programmes.</li> <li>• Most other teachers have attended seminars/conference etc.</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• They follow the system prescribed by the University.</li> <li>• University has introduced CBCS and needs to review the new system to make it meaningful. The UGC model curriculum needs to be incorporated.</li> <li>• Students are made aware of the evaluation system.</li> </ul>
2.2.6 Student Performance and Learning Outcomes	<ul style="list-style-type: none"> <li>• Five years average result in university exam is 44%. Result is improving over the years.</li> <li>• Interactive methods for teaching learning process in class rooms is to be promoted.</li> </ul>
<b>2.3 Research, Consultancy and Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Research committee is in place. College authority encourages teachers to apply for projects.</li> <li>• Research culture is yet to be developed.</li> <li>• Research is not seen as priority of the College.</li> </ul>
2.3.2 Resource Mobilization for Research	<ul style="list-style-type: none"> <li>• There is one ongoing minor research project with an outlay of Rs.4.44Lakhs.</li> <li>• Resources mobilization for research from Govt. and other National agencies is to be explored.</li> </ul>
2.3.3 Research Facilities	<ul style="list-style-type: none"> <li>• Research facilities yet to be developed.</li> <li>• Basic IT facility available and UG Science Labs are in Place.</li> </ul>
2.3.4 Research Publication and Awards	<ul style="list-style-type: none"> <li>• 8 research papers published in different journals.</li> <li>• Publications need to be encouraged.</li> </ul>
2.3.5 Consultancy	<ul style="list-style-type: none"> <li>• Near absence of scope for consultancy and revenue is yet to be generated from consultancy.</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibilities	<ul style="list-style-type: none"> <li>• One NSS unit has conducted two special camps and few regular activities in the college.</li> <li>• Red Ribbon Club and Eco-Club are in place and activities are limited to awareness meetings.</li> <li>• The women empowerment group of the college has conducted 7 meetings during last 5 years with focus on creation of awareness.</li> </ul>

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2.3.7. Collaboration	<ul style="list-style-type: none"> <li>• NCC needs to be introduced.</li> <li>• Formal collaboration yet to be explored.</li> <li>• No research collaboration.</li> <li>• Collaboration with industry and other institutions need to be encouraged.</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities	<ul style="list-style-type: none"> <li>• Land 6.04 acres, built up area 4612 sq. mts., Class rooms - 10, Labs - 7, rooms with LCD - 2 and Interactive board - 1 available. Chess, Carom, kho kho, kabadi, volley ball and Gym facility is available.</li> <li>• Provision for RO Drinking water is in place.</li> <li>• Boundary wall on the rear side is a necessity.</li> </ul>
2.4.2 Library as a Learning resources	<ul style="list-style-type: none"> <li>• Library has 8228 books. 1399 books for SC, ST Book Bank.</li> <li>• Seating arrangement for 20 users.</li> <li>• INFLIBINET yet to be provided.</li> <li>• The post of Librarian is vacant since last 8 years. It has ceased to be an effective learning source. Only 259 books added to the book bank during last 5 years.</li> </ul>
2.4.3 IT infrastructure	<ul style="list-style-type: none"> <li>• 65 computers are available.</li> <li>• Internet is available with weak signal.</li> <li>• Office records are yet to be computerized.</li> </ul>
2.4.4 Maintenance of campus facilities	<ul style="list-style-type: none"> <li>• Class room furniture require urgent attention.</li> <li>• Equipments including computers are maintained on call basis.</li> <li>• Adequate allocation for maintenance is needed.</li> </ul>
<b>2.5 Student Support and Progression</b>	
2.5.1 Student Mentoring and Support	<ul style="list-style-type: none"> <li>• College Publishes Prospectus every year.</li> <li>• 85% of students receive govt. financial support.</li> <li>• Student Grievance Redressal mechanism is in place.</li> <li>• Advertisements relating to Job Opportunities and higher Education displayed in College notice board.</li> </ul>
2.5.2 Student progression	<ul style="list-style-type: none"> <li>• About 20% pursue higher education and 25% are employed.</li> <li>• College organized - campus recruitment and selected students did not join due to poor compensation offered.</li> <li>• Pass percentage of students need to be improved.</li> <li>• Dropout rate is around 10% - 20% and needs to be lowered.</li> </ul>

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2.5.3 Student participation and activities	<ul style="list-style-type: none"> <li>• One student got 2<sup>nd</sup> prize in Poem recitation at state youth festival and another got 2<sup>nd</sup> prize in Long jump at inter university level.</li> <li>• On an average about 4 students participate in various activities outside the college per year.</li> </ul>
<b>2.6 Governance, Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Govt. sets the goals and all mechanism of implementation.</li> <li>• The Vision and Mission statements of the college are clearly stated.</li> <li>• The Principal along with senior teachers leads the college.</li> <li>• Cordial interpersonal relationship between all the stake holders and team work exist.</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>• Several committees are formed for the functioning of the college.</li> <li>• There is a grievance redressal cell in the college.</li> <li>• College needs to develop strategy to increase student strength.</li> </ul>
2.6.3 Faculty Empowerment Strategies	<ul style="list-style-type: none"> <li>• Recruitment of teaching staff and their empowerment policy determined by the state government</li> <li>• Permanent faculty is encouraged to attend refresher courses, seminars etc.</li> <li>• Faculty members participate in various committees and given many assignments.</li> </ul>
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Internal and external audits are in place.</li> <li>• Resource mobilization from UGC, state Govt. and other sources needs to be strengthened.</li> </ul>
2.6.5 Internal Quality Assurance System	<ul style="list-style-type: none"> <li>• IQAC is in place and needs to be activated as per NAAC norms.</li> <li>• Self-appraisal of teachers has been introduced.</li> <li>• The procedure for academic audit needs to be improved.</li> <li>• IQAC needs to have representatives from students, alumni and society.</li> </ul>
<b>2.7 Innovative and Best practices</b>	
2.7.1 Environment Consciousness	<ul style="list-style-type: none"> <li>• Plantation activities and E-waste disposal are yet to be taken up effectively.</li> <li>• Waste paper baskets have been provided.</li> </ul>
2.7.2 Innovations	<ul style="list-style-type: none"> <li>• The microbiology department has provided number of text books in e-format in the</li> </ul>

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	departmental computer.
2.7.3 Best Practices	<ul style="list-style-type: none"> <li>• Poor students fund established.</li> <li>• Good student - teacher relation.</li> <li>• Conduct of Yoga class twice in a week.</li> </ul>
<b>Section III: OVERALL ANALYSIS</b>	<b>Observations</b>
3.1 Institutional Strength	<ul style="list-style-type: none"> <li>• It is a govt. college.</li> <li>• It's past reputation is good in the locality.</li> <li>• Basic physical infrastructure developed.</li> <li>• Own land available, scope for future expansion.</li> <li>• Caters educational opportunities to rural young generation.</li> </ul>
3.2 Institutional Weakness	<ul style="list-style-type: none"> <li>• Lack of adequate number of students.</li> <li>• Conventional curriculum and lack of reforms in teaching-learning and evaluation process.</li> <li>• Limited fund generation for research and other developmental activities.</li> <li>• Low computer literacy among students, IT-enabled aids limited in class rooms and Library is to be computerized.</li> </ul>
3.3 Institutional Opportunities	<ul style="list-style-type: none"> <li>• College has potential to become hub of educational activities in the region.</li> <li>• Scope for wider use of IT application in teaching- learning and administration.</li> <li>• Engage in social and economic uplift of rural areas.</li> <li>• Tap the potential of all stakeholders including the alumni in the growth and development of the college.</li> <li>• Develop entrepreneurial skills in students.</li> </ul>
3.4 Institutional Challenges	<ul style="list-style-type: none"> <li>• Attracting adequate number of students to remain viable.</li> <li>• Filling up of vacant teaching and non-teaching positions for conduct of effective teaching learning process.</li> <li>• To create minimum requisite physical facilities in terms of labs, computers internet connectivity books and journals furniture for students, seating facility for teachers and compound wall for the campus etc.,</li> <li>• To inculcate a research culture amongst teachers.</li> </ul>

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**Section IV: recommendations for Quality Enhancement of the Institution**

- Appointment of permanent faculty members needs to be expedited.
- College may start need based skill development courses like B.C.A. and BBA etc.,
- College needs to prepare a long term perspective plan and work towards achieving it.
- Infrastructure needs significant improvement and budget allocation for maintaining laboratories and computers be made.
- A Fulltime Librarian be appointed, INFLIBINET facility, E-journals, Research journals, Automation and Expansion of Library be taken up on priority.
- More number of computers need be added, ICT in teaching learning process be introduced and all students be made computer literate.
- Classes for English communicative skills for students and teachers may be started and coaching for competitive exams such as APPSC, UPSC and Banks etc., for students may be provided.
- IQAC be made proactive and sports activities may be emphasised.
- Research culture among the teachers be promoted and more applications for research projects to funding agencies be submitted.
- NCC be started, NSS be made more active and part-time teachers for dance, music and other performing arts be engaged.
- Alumni associations be formed and registered.

I agree with the Observation of the Peer Team as mentioned in this report.



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Signature of the Head of the Institutional

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Signatures of the Peer Team Members:

Name and Designation		Signature with date
Prof. B.Hanumaiah	Chairperson	<i>B. Hanumaiah</i> 3/2/16
Prof. Susmit Prasad Pani	Member Coordinator	<i>Susmit Prasad Pani</i> 3/2/16
Dr. M.S. Khanchi	Member	<i>M.S. Khanchi</i> 3/2/16

**PRINCIPAL**  
Govt. Degree  
N<sup>o</sup> 524 126

Place: Naidupet, Andhra Pradesh

Date: 03/02/2016