



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVERNMENT DEGREE COLLEGE,
NAIDUPET SPS NELLOR DT, A.P

- Name of the Head of the institution **Dr M Madhusudana Varma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08623248075**
- Mobile No: **9963444253**
- Registered e-mail **naidupet.jkc@gmail.com**
- Alternate e-mail **iqac.gdcnyp@gmail.com**
- Address **LA Sagaram, Naidupet, SPS Nellore
Dt. A.P.**
- City/Town **Naidupet**
- State/UT **Andhra Pradesh**
- Pin Code **524126**

2.Institutional status

- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status

- Name of the Affiliating University **VIKRAMA SIMHAPURI UNIVERSITY**
- Name of the IQAC Coordinator **Dr P. SREEHARI REDDY**
- Phone No. **9989016987**
- Alternate phone No. **9440202467**
- Mobile **9989016987**
- IQAC e-mail address **iqac.gdcnyp@gmail.com**
- Alternate e-mail address **naidupet.jkc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<http://gdcnaidupet.co.in/aqar/>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gdcnaidupet.co.in/academic-calendars/>

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B | 2.18 | 2008 | 16/09/2008 | 15/09/2013 |
| Cycle 2 | B | 2.17 | 2016 | 19/02/2016 | 18/02/2021 |

6.Date of Establishment of IQAC

02/12/2008

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|------------|----------------|-----------------------------|----------|
| NIL | NIL | NIL | 0 | 0 |

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 11

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Motivated and mobilized all departments for NAAC 3rd cycle accreditation. * Online Classes were conducted during the COVID 19 pandemic situation prevailed. * Organized different National and International significant activities during the academic year. *Proposals for NIRF 2020 rankings. * Encouraged the faculty to participate in Faculty Development Programs. * Compilation of API`s (Both Hard and soft copies) * Updation of college website. * Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|---|
| To introduce new certificate courses | Due to COVID 19 unable to introduce |
| To organize capacity building programs for teaching staff, non teaching staff and students with the cooperation of Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada | Due to COVID 19 unable to introduce |
| To engage the teaching staff to prepare four quadrants of LMS | Successfully completed |
| To motivate faculty to publish more research papers in national and international journals | Some of the faculty published papers in reputed journals |
| To install CC camera surveillance system in the college | Due to budget shortage it is not completed |
| To prepare AQAR for the year 2020 - 21. | Successfully completed |
| To create blog/You Tube for departments to provide study material | You tube account created to the college and some of the faculty has created their own blogs |

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14. Whether institutional data submitted to AISHE

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | GOVERNMENT DEGREE COLLEGE, NAIDUPET SPS NELLOR DT, A.P |
| • Name of the Head of the institution | Dr M Madhusudana Varma |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 08623248075 |
| • Mobile No: | 9963444253 |
| • Registered e-mail | naidupet.jkc@gmail.com |
| • Alternate e-mail | iqac.gdcnyp@gmail.com |
| • Address | LA Sagaram, Naidupet, SPS Nellore Dt. A.P. |
| • City/Town | Naidupet |
| • State/UT | Andhra Pradesh |
| • Pin Code | 524126 |
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| • Location | Semi-Urban |
| • Financial Status | |
| • Name of the Affiliating University | VIKRAMA SIMHAPURI UNIVERSITY |
| • Name of the IQAC Coordinator | Dr P. SREEHARI REDDY |
| • Phone No. | 9989016987 |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Alternate phone No. | 9440202467 | | | | |
| • Mobile | 9989016987 | | | | |
| • IQAC e-mail address | iqac.gdcnyp@gmail.com | | | | |
| • Alternate e-mail address | naidupet.jkc@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | http://gdcnaidupet.co.in/aqar/ | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://gdcnaidupet.co.in/academic-calendars/ | | | | |
| 5.Accreditation Details | | | | | |
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| 6.Date of Establishment of IQAC | | | 02/12/2008 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | 0 | 0 | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |
| 9.No. of IQAC meetings held during the year | | | 11 | | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional | | | No | | |

| | |
|--|---------------------------|
| website? | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
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| | |

| | |
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| 13. Whether the AQAR was placed before statutory body? | No |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| Nil | Nil |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2021 | 04/02/2021 |

| | |
|--|---------------------------|
| 15.Multidisciplinary / interdisciplinary | |
| | |
| 16.Academic bank of credits (ABC): | |
| | |
| 17.Skill development: | |
| | |
| 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) | |
| | |
| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): | |
| | |
| 20.Distance education/online education: | |
| | |
| Extended Profile | |
| 1.Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 5 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 114 |
| File Description | Documents |
| Data Template | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 265 |

| File Description | Documents |
|---|---------------------------|
| Data Template | View File |
| 2.3 | 49 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 27 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 27 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 8 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 97,365 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 25 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. As this institution is affiliated to Vikrama Simhapuri University, we follow the Curriculum prescribed by the University.

2. Based on the departmental requirement, departments conduct meetings for allotment of classes and syllabus distribution among the teachers and students.

3. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic.

4. Along with the conventional pedagogy, teachers often use ICT based pedagogy like Digital classroom, Virtual classrooms and power-point Presentations.

5. Class tests, assignments, Mid-semester examinations and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is done.

6. Field tours/Guest Lectures/ Quiz/Group discussions, etc., are organized by all departments to ensure effective implementation of the prescribed curriculum.

7. Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department

8. Result Analysis is carried out to strengthen our teaching. All the aspects mentioned above have been documented at the college level as well as at department level.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://gdcnaidupet.co.in/departments/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared as per the declared calendar of the affiliating university. This helps the institution to adhere

to the schedule of the calendar effectively. The schedule of two mid term tests within the semester is clearly mentioned in the Calendar for conduct of Continuous Internal Evaluation. Provision is also made in the academic calendar for conduct of co-curricular activities such as , guest lectures, field visits and for extracurricular activities such as extension activities, sports, and annual gathering. Teaching plan and its execution through daily notes help the Principal and Heads of Departments to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar. Additionally, important information useful to students, such as description of the College, names of staff members, etc. is also included in the academic calendar.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | http://gdcnaidupet.co.in/departments/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

65

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

65

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution offers various courses like Environmental Education, Human Values and Professional Ethics and Disaster Management as part of Life Skill Courses. With respect to practical approach, we store rain water with our Rain Water Harvesting Pit, and we have also established a Vermi Compost Pit to recycle the waste and to make nutrient rich manure. This institute is a home to different flora with thick greenery.

The Institute has a women empowerment cell, which caters to the needs of the female students and faculty. It conducts various activities like seminars and workshops for the enhancement in the lives of young women.

The institution ensures not only effective curriculum delivery but also makes every effort to impart education that goes beyond the curriculum through activities conducted throughout the year.

1. Observance of World water day, International day of Forests, Earth Day and World Environment Day.
2. Human values are promoted through the activities of the NSS, Clean and Green Programs.
3. Observance of International Women's Day.
4. Upholding values of multiculturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Day celebrations, Independence and Republic Day celebrations as well as through the activities of various departments.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

60

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|--|---------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|--|---------------------|

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://drive.google.com/drive/folders/1djW78UcCyzUzQz8nhas76iXIVjRuJopA?usp=sharing |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

107

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students based on the performance in tests, quizzes, assignments, seminars and study projects. The performance evaluation is done internally on a continuous basis by the concerned faculty. By that, the students are classified into slow and advanced learners. Teaching learning interaction, mentors feedback, performance in internal assessment, and level of understanding and special skills, enable the identification of advanced learners.

Strategies Adopted:

1. The student monitoring system/ Ward system:

The Institution introduces student monitoring system and 15 full time faculties have been arranged to act as mentors. Each mentor takes care of more than 15 students and collects the details of allotted students. They identify slow and advanced learners in their respective wards, address the problems faced by the slow learners and encourages the advanced learners for the competitive world. Mentors increase the student teacher interaction and decrease the student dropout rate. The mentor also takes the responsibilities of career counseling and personnel counseling of his / her own mentees and supports them for any kind of difficulty in the academic issues.

2. Remedial Coaching Given to the Slow Learners:

The main aim of Remedial Coaching is to decrease the dropout rate and to guide the slow learners in right path and also to cater the academic needs of slow learners.

The institution planned the remedial coaching to enable the slow learners to make up their deficiencies and cope up with the progress of the course. The faculty in charge identifies the slow learners and observes their academic performance minutely. He/she

monitors them academically and provides special classes related to difficult topics from curriculum. Basic concepts are repeated and discussed. The mentor empowers the slow learners to keep pace with academic challenges.

3. Additional Inputs are Provided to the Advanced Learners:

The Conventional curriculum does not meet the needs of advanced learners. So the institution feels the urgency of additional inputs for advanced learners and provides them in each program. It helps the advanced learners to develop confidence and competency. To meet the emerging need of advanced learners and to provide adequate learning opportunities for them, job oriented and skill based online courses like JKC- TCSION, IBM- PTECH, IIT- SPOKEN TUTORIALS, CISCO and MINDMAPPING were introduced to the advanced learners.

4. JKC Training for Meeting the Employment Needs of Students:

The Department of Collegiate Education established Jawahar Knowledge Center in the institution to impart training in employability skills and to enable the rural students to compete with their urban counterparts in addition to the regular training in employability skill, JKC also provides placement opportunities by providing on -campus and off-campus, recruitment drives.

- The advanced learners are given special job oriental trainings like JKC- TCSION online course, IBM- PTECH, IIT- SPOKEN TUTORIALS, CISCO and MINDMAPPING online courses through JKC.
- 60 mediocre learners were trained in JKC during 2020-21.
- The JKC organized two job drives in college to meet the employment opportunities of advanced learners in the academic year 2020-21.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | http://gdcnaidupet.co.in/jkc-2/ |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 320 | 24 |

| | |
|----------------------------|---------------------------|
| File Description | Documents |
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric Methods in Shaping the Students:

Realizing that the present system of teaching learning process offers a very rigid pattern, which is inadequate to satisfy the interests and aspirations of the students, the institution adopts student centric methods of teaching and learning to cater the diverse needs of students, according to their learning ability and pace of learning.

Objectives

- To adopt student centric methods in teaching learning process.
- To enable students to enhance their practical skills.
- To emphasize on ICT component in teaching learning process.
- To enrich academic skills switch to computer usage.
- Multi skill development with stress on communication skills.
- Creation of an experimental based learning environment for students.

The Practice

The institute promotes maximum teaching in the form of knowledge and understanding. Hence the adoption of scientific techniques, for acquiring knowledge becomes essential for students. Much emphasis has been laid on student centric methods. Specific measures are taken by the faculties to adopt suitable teaching and learning methods to involve students to facilitate participative learning. to promote application, problem solving, creative thinking, practical skills of students. The institute focuses attention on more use of ICT tools. Language teaching is made skill based with special emphasis on communicative abilities. The faculties of science and technology mostly involve students in

laboratory practical as experimental learning. By creating this type of experimental based learning environment for students, they enable to understand the nature and extent of problems and the possibility of intervention and the change that could be envisaged.

Almost all departments conduct field visits to have exposure to realistic domains. The departments conduct student centric activities like, student seminars, group discussions, home assignments, field trips, role plays and JAM sessions mandatorily. Students are encouraged to take part in sports and extracurricular activities.

The institute promotes social learning and participatory learning through NSS. The NSS unit organizes special camps and activities regularly, to promote participatory approach and social approach in learning, where by the students involve themselves in identifying a problem, analyzing the causes and finding the solution objectively will make the learning process more meaningful and interesting.

Many departments facilitate peer learning through group works and pair works. Through this students have an exposure to work in groups, which facilitated peer learning.

Cooperative learning is facilitated through project work and on the spot study etc. social learning is provided through NSS.

Out Comes of the Current Year

- Faculty organized student study projects.
- Faculty organized academically significant field visits and surveys.
- Guest Lecturers by eminent experts to supplement teaching by way of participated learning.
- NSS unit organized several activities to enhance social skills and participated learning among students.
- Team building skills are also developed among students through these activities.
- The faculty of sciences adopted experimental based teaching through practicals.
- Student discussion were arranged to enhance communication skill.
- Quizzes were conducted by subject teachers
- All departments conducted various competitions to encourage for real time explores

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | http://gdcnaidupet.co.in/nss/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use of ICT Enabled Tools for Effective Teaching Learning Process.:

- The institute follows ICT enabled teaching in addition to traditional class room teaching.
- The faculty members follow ICT enabled teaching in addition to traditional chalk and talk method of class room teaching.
- The faculty members adopt ICT enabled learning tools like power point -presentations, U-Tube lessons, charts, Audio Visual aids, virtual classroom and the usage, LMS system, etc for qualitative teaching.
- Most of the faculty used interactive methods for teaching in terms of seminar paper presentations, debates, group discussions, assignments, quizzes, tests and laboratory work.
- The faculties conducted online classes to the students, during Covid -19 pandemic lock-down period..
- The teachers of the Dept. of computer science widely use ICT enabled tools to render teaching.
- The dept. of English, Botany, Micro biology, Chemistry, Physics and Computer Science has laboratories relevant to their subjects. The laboratories fortify the knowledge acquired in traditional classes.
- U-Tube, E-mails, Wats App groups, Zoom AND Google classrooms are used as platforms to communicate.
- Internet and Wi-Fi facility is made available to all students and faculty,
- The students as well as the faculties use LMS system for teaching and learning.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | http://gdcnaidupet.co.in/LMS/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

109

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the guidelines framed by the affiliated university regarding the process of internal assessment. The entire process of internal assessment is carefully planned and shared with the students from the very beginning of the semester. At the beginning of every academic year an induction program is conducted to aware the students on the CBCS system and the continuous evaluation system. Tests, assignments, subject quizzes, group discussions, class room seminars, role plays, debates etc are used as continuous evaluation tools by the faculty. The science students are evaluated individually to test their practical skills in laboratories. The institution ensures transparency in the evaluation of internal assessment.

The process of internal assessment mechanism includes formative and summative modes. Formative assessment is based on two internal examinations quizzes, unit tests, open tests, assignments, field

visit, report writing seminar presentation, group discussions, participation in college activities and good conduct. The schedule of internal exams is conveyed through the academic calendar. The internal exams are conducted strictly and all the faculties value the scripts and are given to students for verification. Slow learners are counseled and corrective measures are suggested. In summative mode, students take a Semester End examination on the university pattern.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances Regarding Internal Exams:

The college has a perfect mechanism for Redressal of internal examination related grievances. For a transparent and robust internal assessment, the following mechanisms are developed in the institute.

- An internal examination committee is constituted in the college to look after the internal examination mechanism.
- Question papers are prepared by the faculty members teaching the same subject.
- If a student is not able to appear for examination due to unavoidable circumstances, examination is conducted again for that student.
- The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet.
- The answer sheet of such student is assessed by the faculty once again in the presence of the student.
- Any corrections in the assessment identified by the students are immediately corrected by the faculties.
- If the student feels that the marks given to him are not just and approaches for a revaluation or for any other issue related to the internal assessment, the staff member concern maintains a record of the grievances.
- The students can approach the faculties or internal examination committee or the principal to redress the internal examination related grievances based on the

intensity of the grievance.

- Personal guidance shall be given to the poorly performing students after their assessment.
- The students have the freedom to use the complaint box if they have any dissatisfaction regarding internal examinations.
- Internal examination committee looks after the complaints related to internal assessment.
- The internal examination Committee and the concern faculty member interact with students regarding their internal assessment if situation demands.

Grievances regarding university Exams:

- The college follows university guidelines regarding the mechanism to deal with university examination related grievances.
- Students who are not satisfied with their marks in the university exam can apply for reevaluation. This is a time bound program.
- For students whose marks are entered incorrectly or not entered the university marks list, the college corresponds with the University for Rectification.
- Grievances related to university exams are forwarded to the university.
- Students can obtain photo Copy of the answer sheet from the university on request.
- The Internal Examination Committee and the concern faculty member interact with students regarding their internal assessment if situation demands.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes as well as Course outcomes depend upon the nature of course and subject concerned. They are mentioned by the university and are clearly stated in the syllabus of particular class and subject. These outcomes have been set taking into

consideration the variety of programs and heterogeneity of rural and urban students. Faculty and students are expected to know them by heart.

Program specific outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject. All these outcomes are taught to students in the class room directly or indirectly. The students are encouraged and guided to learn these outcomes. The college has clearly stated Program outcomes of all programs, program specific outcomes under these programs and course outcomes under them.

The following strategies are followed to communicate the learning outcomes to the teachers and students:

- The program outcomes are mentioned by the affiliating University in the syllabi prescribed to each class.
- The Program outcomes, and Course outcomes are incorporated in the curriculum for display on University Website, which can be accessed by all the stakeholders namely faculty, students, industry and the alumni.
- The vision and mission statements are displayed on the college website as well as in the campus.
- Soft copy of Curriculum and Learning outcomes of programs and courses are also uploaded to the Institution website for reference
- The Learning outcomes of programs and courses are also displayed on college brochure.
- Copy of the syllabi is available in the departments for ready reference for students and Faculty.
- Every department plans and conducts all activities in light of the program outcomes and course outcomes.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and college committee meeting.
- In the beginning of every academic year and every semester the program outcomes are verbally communicated to the students by teachers.
- Thus students are made aware of course/ program outcomes at the very commencement of the teaching -learning process.
- The outcomes are stated in the lesson plan that clearly describes the knowledge skills and competency expected from the students to acquire as a result of completing their program of study.
- Learning outcomes of the programs and Courses are discussed with students at the end of each topic of the study.

- The students are also made aware of the same through tutorial meetings.
- They have been finalized as per inputs from the NAAC and deliberation by various HODs and uploaded on the institutional website.
- The feedback obtained from students on teaching learning and assessment process help to understand the expected learning outcomes.
- The student`s overall performance in co-curricular and extra-curricular activities as well as his behavior on and off the campus, help to judge the program of course outcomes.
- Thus students are made aware of course and program outcomes at the very commencement of the teaching -learning process.
- Thus the college employs multiple channels to make students and teachers aware of learning outcomes of courses and programs.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://gdcnaidupet.co.in/program-and-course-outcomes/ |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for finding the attainment of course out comes uses various methods.

- College has stated clearly the Program Out comes, and Course outcomes, approved by the respective university.
- These Program outcomes are evaluated internally by the college at the end of every academic session and by the experts of academic audit.
- The departments through their faculty formulate teaching learning strategies to achieve the learning outcomes.
- The main method of evaluating learning outcomes includes internal assessments and Semester-End exams.
- The faculty periodically analyzes the performance data of students through continuous assessment through different internal tests, projects and field trips in the light of course outcomes and takes steps to decide upon remedial

steps for qualitative improvement.

- The principal periodically analyzes the performance data of students in the form of continuous assessment depending upon course objectives.
- The institution enhances student learning and evaluation by adopting new technologies, e-learning, computer base learning and virtual lab to cater the needs of the students.
- Other parameters are, result analysis of theory subjects offer for evaluation of knowledge acquire, result of practical courses for evaluation of skill acquire.
- Another parameter for evaluation of Pos, Cos is success in placement and progression.
- The above mentioned mechanisms for Pos, Cos evaluation, are adopted in the institution.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

32

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://gdcnaidupet.co.in/result-analysis/ |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1KooVenWFFB09S683_I_Ly_e9OdOkqdMDz_shiBrAwbA/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

18

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college maintains its social cohesiveness through extended activities in the neighbourhood community to sensitize students about social issues. The college consistently promotes participation of students and faculty members in socio-friendly extension activities through various cells and activity centers. The college promotes academic extension activities for the holistic development of our students.

The college aims to develop students emotion quotient through their interaction with various challenges and hurdles faced by the people in the nearby community and encourage the stakeholders to develop their positive attitude towards life. It also aims at developing amongst students a sense of participation in Nation building through social work. This depends understanding of the social environment and enriches his /her personality through actual participation in day-to-day life of the society. It also helps the students to gain experiential knowledge.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://docs.google.com/document/d/14PW03UpmjRfAlmPkfaLXOzKtK1kP6Fd/edit?usp=sharing&oid=108189623415569503881&rtpof=true&sd=true |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

51

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute abides by the norms provided by CCE, Govt. of Andhra Pradesh, UGC and VS.University, Nellore to provide and enhance the infrastructure required to facilitate effective teaching and learning. The Institute has a total area of 6.5 Acres of land which is constructed for various academic purposes.

The institute has planned and constructed the infrastructure, which facilitates the curricular and co - curricular activities.

Class rooms: . The institution has sufficient number of well ventilated, spacious classrooms for conducting theory classes

Two Class rooms are equipped with overhead LCD projectors to facilitate the teachers to adopt various teaching methods .These class rooms are equipped with Smart boards for interactive learning experience.

Laboratories: Our institution has 6 well equipped laboratories with equipments and machinery for the students . All these laboratories are operational, and well maintained.

Seminar Hall: The Institute has a seminar hall with LCD projector facility is also available. Nearly 100 members can be accommodated in the seminar hall.

Computing Equipments: The college has moderate Computing facilities for staff and students.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute encourages and facilitates the students to participate in various activities to ensure skills like leadership, team spirit and holistic development. A qualified physical director along with a team of faculty members look after the extracurricular activities of the college.

Cultural Activities: The committee conducts the various cultural events like singing, dancing, .drama etc.

Sports: -

The institute has a playground of 4.5 acres for various games and sports activities like Cricket, Kabaddi, Kho-Kho, Hand-ball, Ball-badminton. Apart from multipurpose ground we have, a well-equipped 12 stationed Gymnasium.

We also have indoor game facilities such as Carom, Chess, Yoga mats and Sports Equipment room in our campus. The games are played under the guidance of the Physical Director.

The participation of our students in inter-collegiate & inter-university games has been increasing year by year.

We organized successfully VSUniversity Inter collegiate tournaments on Ball badminton, Kho -Kho, Hand ball consecutively three years from 2017-18, 2018-19, and 2019-20.

Every year institute organizes sports events like Annual Sports Meet and International Yoga Day to create awareness about our health and fitness. We arrange special fitness and awareness lectures for girls keeping in mind their safety and self-defence.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs.97,365

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Automation:

Govt. Degree College, Naidupet Library has been focusing to automate the Library operations by using an Integrated Library Management System (ILMS). KOHA an Open source Library software has been used. All the information related to the Library stock has entering in to the data base.

Nature of Automation: Partially Automated

Name of the existing ILMS: KOHA

The software was designed to automate all house keeping operations in the library. It is Compliant to International Standards such as MARC21, AACR-2, and MARCXML. Its state of the art modules and remote accessibility facilitate users to search through the collection as well as their borrowings from the library as well as from outside the library.

Year of Automation: 2021

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the **E. None of the above**

| | |
|--|---------------------------|
| following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |
| 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs) | |
| 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs) | |
| 0 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |
| 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year) | |
| 4.2.4.1 - Number of teachers and students using library per day over last one year | |
| 25 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |
| 4.3 - IT Infrastructure | |
| 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi | |
| The college has developed IT facilities to meet the Learning | |

requirements of students and faculty.

Some of the facilities are discussed below

Computer Lab: The computer lab consists of 15 computers with Internet connectivity for the purpose of the students who opted computer papers as part of their course as well as for general purpose. All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required.

English Language Lab: One English Language Lab has developed with 11 computers and the software required to train the students on revised grammar bits, phonetic pronunciation, phonetic transcription and other English language skills.

Wi-Fi

Currently we are using BSNL broad band 10 MBPS, ACT Fiber net with 10 MBPS speed. We have provided Wi-Fi facility to the staff.

For maintenance, repairs/servicing of computers, Internet Wi Fi networking , installation of software and maintenance and up gradation of hardware, all departments approach the higher authorities. The software's like Java, C, C++, SQL and Tally are installed in computer labs

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

30

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs.97,365

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Civil Infrastructure Maintenance

The institution adheres the State Government established systems and procedures for maintaining and utilizing the physical, academic and support facilities.

Contingency staff (Sweeper, Night watchman) is engaged exclusively for maintenance and upkeep of campus infrastructure.

The maintenance of laboratories is carried out by the respective departments under the supervision of the in charge of the department with the staff (Record assistant). Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year.

Maintenance of Equipment & Computing Facilities

All the computers and network systems connecting these computers are taken care of by the respective departments. Routine computer maintenance, software installations, networking are handled by respective Department

Library Stock Maintenance System

The librarian maintains the library with existing procedures and rules. Stock registers, accession registers, issue registers are being maintained and updated from time to time.

To keep a proper track & maintenance of the library books, every year Library conducts the physical stock verification of books termed as 'Stock Verification Process'. A thorough stock verification has been conducted by the team of Lecturers and suggest to withdraw the damaged, spoiled books in the Library.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

234

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|--|
| Link to institutional website | gdcnaidupet.co.in |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

29

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

29

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

17

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

12

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

12

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council comprises class representatives from each and every program. This institution has five undergraduate courses. Each and every program represented by two students, one from boys and one from girls. The students from among themselves propose the names to select the class representatives voluntarily. The student council is responsible to bring a healthy environment between students and college day to day administration. Problems of students are addressed to the class representatives by students to the principal. The class representatives play an important role in providing valuable feedback regarding curriculum, teaching learning and evaluation process. They also help teaching staff of the class in organizing classroom seminars, quiz, debates, group discussion at department level and seminars, conference and workshops at college level. Student council plays a major role in organizing college day every year.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

146

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni registered with the name as" GOVERNMENT DEGREE COLLEGE FOR ALUMNI ASSOCIATION NAIDUPETA" under the Andhra Pradesh Societies Registration Act 35 of 2001 on 21st Dec 2021

The Alumni Association, fills the gap between present Students and former Students of the institution.

A senior member with a wider social network naturally acts as the 'President' of the Alumni Association. Sri P.Chengaiyah, Advocate played a commendable role in enrolling alumni members by contacting the former students.

It plays a vital role in giving constructive and progressive suggestions for the development of Institution.

It shares its expertise, cherished memories and motivates the present students towards achieving their goals.

The convener conducts a general body meeting of the Alumni every year. It also aims keeping the campus clean and green as a part of "Swachh Bharath".

The Principal constituted Alumni Association with the following Executive members:

President :Sri. P.Chengaiyah , Advocate

Vice President:Sri. M. Blalraju, Rtd. Principal

General secretary :Sri S.Muthyalaiah , Reporter

Joint Secretary :Sri. K.Param Sivaiah , Govt.Employee

Treasurer:Sri. N. Srinivasulu ,Govt.Employee

Executive Members:Sk.Sahannaj, Govt Employee and Smt. K.Sunitha Kumari , Teacher

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://gdcnaidupet.co.in/alumni/ |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision: To impart value-added quality education to the socially and economically backward sections of the society and to transform the institution to the status of higher learning.
Mission: To mould the students as knowledgeable and useful citizens through the services rendered through constant updating of the skilled manpower resources at the institutional level.

The vision and mission of our college defines the institution distinctive characteristics. The Principal and internal quality assurance cell meet periodically to discuss academic matters. The Principal monitors the functioning of the office and academic issues. The Principal receives proposals of the annual budget from all departments. Periodical reviews are made by the Principal with the teaching and non teaching staff. The Principal concentrates on syllabus completion of faculties. The IQAC has a well developed

process to ensure quality bench marks of acedamic activities. Regular inputs are collected from faculty through periodic mettings by Principal in order to achieve its mission. the principle maintainsthe transparancy of administation at college level .The governance in the instituion is the most reliable and transparent. The Principal conducts allumini meetings. In those meetings Principal collects feed back from the allumini and reveals academic policies which ever is the best.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal along with the College Development Council and IQAC discuss and approves various administrative issues such as admissions, budget, results and other relative issues. The Pricipal and Staff Concil also review the activities and necessary suggestions are made by them. All Financial matter decisions are taken by the Principal in consultation with higher officials, CPDC, IQAC and other related committiees. Some of the powers and the responsibilities are deligated to the lecturers to those who are having such capicity to deal those issues. Students and non teaching staff are also members of CPDC, IQAC and all Committiees. The responsibilites are deligated for various committiees under the supervision of Principal. In the college various curricular and co curricular activies are being conducted. In the college more than 20 committees formed by the Principal to do effective administration. At the begining of the academic year the principal assigns the work to various committees for the current academic year. Every month a staff meeting is conducted with all committees and discusses various academic activies ofthe past month. The significant days enlisted by the Indian Government and A.P Government are being conducted regularly.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Teaching and Learning

Teaching and learning process can be defined as a transformation process of knowledge from teachers to students. Our staff regularly record their teaching dairies and teaching notes. We use ICT in teaching and learning through computer/Internet assisted learning with the help of our digital class room,virtual class room, Mana TV etc., Weightage of internal marks for student seminars help our students the experience of peer learning. So also they conduct Quizzes,Group discussions, Field trips, Student Study projects, etc.,.APCCE, our parent organization has a learning management system (LMS), which we use, and our staff are engaged in the development of LMS in the concerned subjects.

Admission Procedure

The college has constituted a committee for admission purpose. This committee gathered the information of intermediate candidates in nearby villages as well as Junior Colleges. The committee explained them about the college specialities and persuad them to join. Follow up of interested students on phone and counselling of other students is done by this committee. Initial fee deposits are reduced as much as possible and also collected in installments to ease the burden of poor students. The pamphelts are dustributed among all students those who are passed intermediate course. The pamphelts gives information about college infrastructure, facilities, previous year result and special features of the institute in a clear manner.The students will compare the information given with the nighbouring institutions and they will

take decision to join Government degree college.

Industry Interaction / Collaboration

Several field-trips were organized to facilitate our students to acquaint and interact with industrial staff and familiarize industrial set-up. This is aimed to produce globally skilled and competent professionals and to prepare them for immediate employment. Hence the institute maintains a good and vibrant industry - institute interaction. In this connection Our College has an MOU with KBR TTC B. Ed College, Narasa Reddy Kandriga and A.P Residential college, Naidupet for study visits.

Human Resource Management

The College has constituted a committee to monitor for the effective and efficient management of the people in the institution. Monitoring areas are as follows:

1. Regular academic activities,
2. Co-curricular activities,
- 3 Financial activities,
4. Developmental activities,
5. Research activities,
- .Sports and Extracurricular Activities etc.,

Library, ICT and Physical Infrastructure / Instrumentation

Our colleges is well equipped with Virtual classrooms which enables to take virtual classes to the students. The state Government sanctions budget to purchase books for the S.C & S.T students through the S.C/ S.T Book bank scheme. We purchase books across the state.

Research and Development

District Resource Centre of our SPS Nellore district organizes DRC activities like seminars, panel discussions every year. Most of our staff members acquired Doctorate Degrees from various universities. Continuously our staff members publish research papers and attend National and International seminars to improve

their research experiance.

Examination and Evaluation The faculty conduct Internal examinations, Assignments, Unit tests as per the common schedules prescribed by the University. This enable us to classify students into slow moderate and advanced learners. So that we organize remedial coaching to the slow learners. Marks are assigned for Internal assessment, giving weightage to assignments, seminars etc., Most of our staff members attend spot valuation organized by the university at the VSU campus Nellore. Our college is a center for VSU examinations with jumbling system of examinations.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the begining of the Academic year the Principal formed different committees to conduct differentactivities in the current academic year. The Committies are dischargingtheir duties as per the scheduled annouced by the Government of Andhra Pradesh. The Principal always monitorsthe functioning of all bodies with regular time bond. At the beginning of the Academic year for the new joining students a bridge course is being conducted.Feed back is taken from the parents in parent teacher meetingsregarding the functinig of the instituion like Teaching, Infrastructure and other facilities available. The students feedback also taken regarding teaching learning process of the students.. Their feed backs are disscussed and analysed by the IQAC with the help of lecturer inchargers, committees and office staff. The NSS unit in the college will allways keep the campus clean and green. The Admission committee strives it`s level best to improve strength of the students. The office always helpsthe students to get monitory benefits from the Government and other bodies. The most of thestudents in the instituion will get financial benefits from Government of Andhra Pradesh. One of the philanthristsprovided free uniform, worth of 1.5 lacs to allstudents.

| File Description | Documents |
|---|------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college has well defined welfare measures for teaching and non-teaching staff

1. The Principal sanctions all financial benefits of the staff when ever receiving GO's from the Government of Andhra Pradesh.

2. The Principal sanctions all type of leaves for both teaching and non-teaching staff such as CLs, SPCLs, OHs, Orientation Program, Seminars, etc.,

3. The faculty members are encouraged by the principal for attending research work and to publish papers.

4. The college provides free WI FI facility.

5. Separate computers are provided to all departments.

6. For adisabled students ramp has been provided.and a try cycle has been provided to a disabled student.

7.Five Spl CLs,180 child care leaves and 180 maternity leaves.are being provided to female staff.

8. EHS scheme is provided for effective health care of the employees.

9. The Principal sanctions immidealty all loans when ever the staff requested.

10.Minaral water is beingprovided in the campus.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the directions of Commissionerate of Collegiate Education the institution follows the performance appraisal system. The teachers have to submit API formates to the Principal every year at the end of the academic year. Apart from that, teachers submit

their academic activities that are evaluated by the Principal and IQAC Coordinator with relevant documents. The Principal prepares confidential reports every year for teaching and non teaching staff. Every year the academic inspection made by the CCE to evaluate periodically the teaching learning procedure of the teaching staff.

The RJDCE conducts audit of the financial activities of the institution every year. They prepare a report regarding financial transactions of the college and identify the irregularities if any.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial transactions are made by the institution as per rules and regulations of Government of Andhra Pradesh and UGC. Each and Every financial transaction processes by concerned Non teaching staff member and is submitted to the Principal. That will be verified by the principal and the same will be forwarded to the accounts section of Government of AP. This is the process for claiming government funds. The admission fee as well as examination fee transaction is being monitored by the examination committee. All financial transactions done by the institution will be audited by RJDCE, Guntur and Account General of A.P as per the schedule. They will raise audit objections when they found irregularities if any. The college authorities need to give proper explanation with relevant documents. The same objections are also informed to higher authorities that is Commissionerate of Collegiated Education. Like that each and every financial transactions are transparent.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

118000

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mainly receives funds from the Government of Andhra Pradesh. The Govt sanctions funds from various heads. Most of our students receive funds from the government in the form of Jagananna Vidyadevena and Vasathi devena. Govt of India also provides National Scholarships for the students after conducting national level talent tests. Pesala Jaya Raja Gopal, a local philanthropist donated Rs.1.18 lacs to provide Uniform for students. The College Development Council collected Rs.150/- through parents. Every year the college authorities prepare number statement and submit to the Government of Andhra Pradesh. According to that the Government sanctions budget for various heads. The Social welfare department sanctions scholarships for all category of students according to their social status. The Salaries of the employes are being paid by the principal as per the Government norms. For all of them the college authorities maintain proper records. Every financial transaction should be mentioned in the records.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell contributes major role in the institution in all aspects. At the beginning of every academic year the IQAC frames a schedule for academic and co-curricular activities and monitors them scrupulously. The IQAC encourages faculty members to attend National and International seminars and collects paper presentations. The IQAC encourages the staff members to do research and also provides relevant documents to the staff members. Every month IQAC conducts staff meetings and reviews the teaching learning process. It gives valuable suggestions to the staff members. The IQAC encourages the staff and students to conduct co-curricular activities in the college. The IQAC collects different feedbacks and analyses the same and will be submitted to the principal for taking suitable steps.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching and Learning evaluation is guided by the concerned university. At the beginning of academic year Vikrama Simhapuri University issues a schedule for conduct of examinations in college level and University level. IQAC of the college monitors the whole system of teaching and Learning process as scheduled by the university. In college level every semester we conduct two internal examinations, Student seminars, Group Discussions and Quizzes. As per the norms of the university the teacher needs to award 25 internal marks. The remaining 75 marks will be awarded by the university. After completion of semester examinations the

result analysis is done by the IQAC. The IQAC identifies those who are secured less marks in final examinations and it will suggest concerned lecturer to conduct special classes for them. To develop communication skills, analytical skills and computer skills among students JKC has been providing training. Some Skill oriented courses are also provided by the JKC like, JKC- TCSION online course, IBM- PTECH, IIT- SPOKEN TUTORIALS, CISCO and MIND MAPPING online courses.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the

following facilities -

A): Safety and Security:

The prime motto of our college is the provision of safety and security to the girl students and women staff at college premises . Through the initiative of our faculty we can assure parents about their daughter`s security. Security in educational institute is a major challenge in which a kind of check on conveyance of both students and staff is being practiced re

- College appointed security guards at exit round the clock. College is being permitting the inmates only from exit gate to prevent the entry of strangers (outsiders) besides a provision of alternate gate which is used at times of emergency.
- Uniform and ID Proofs are strictly maintained for the security of students.
- A fire station is very near to the college and they are ready to provide their services at any time. Fire extinguishers were situated at different places in the campus to prevent accidents from chemical laboratories and working as one of the preventive measures to maintain safety at college level.
- A First Aid Kit is maintained in all the departments for the welfare of students and a discipline committee is regularly monitored.
- As ours is a co - education College, Anti ragging committee, Anti-Smoking, Counselling Centre and Redressel Cell is ready to help the girls on need base. Awareness programmes are also conducted for both girls and boys, so that they will be cautious. The aim is to prevent the rising cases of molestation of women. NSS Volunteers of our college gave a warning call and created awareness to the local people on preventing such incidents in the future.
- The social sciencedepartments celebrated several women security related issues pertaining to women laws, rights, empowering women for national building etc in the form of guest lectures, awareness programmes to the students.
- Women Empowerment Cell offers Karate as a self defence course which enhance self-esteem by lightening the physical and mental powers among the girl students. It builds confidence among girl students to face the day to day problems in their lives.the training develop positive emotions like patience, confidence, self-discipline, inner-

peace, and a consistently positive mental attitude and to overcome negative emotions like fear, self-doubt, anger, jealousy, laziness and bad habits.

- Due to Covid - 19 guidelines, the program was temporarily stopped and to be continued for the next academic year.

(a)Counseling: As Naidupet is a remote area and students are from rural background and most of the parents are illiterates, the Counselling plays a key role to get behavioural changes among the students. So it is the basic duty of our faculty to support the students for their future life.

- Women's rights, Human rights, Child rights, Campaigning against female feticide, Entrance Exam Counseling, Add On Courses, Orientation Programmes for Teachers and Students, Medical Counselling, Moral Counseling, Career Counseling, Village Counseling are the major programmes being conducted by various departments regularly.
- The Career Guidance and Counseling services are offered for academic progress and career choices of students. The Guidance & Counseling Cell offers training to the entire faculty for counseling students under Wardsystem and maintains records of the student's progress based on their quantitative evaluation and advice offered.
- Feed back from subject teachers and parents is considered while counseling the students in aspects like education, behavior and social skills.
- Subject teachers and Career Guidance Cell members help the students in choosing a career path which suits their skills and aptitude.
- Personal counseling by the faculty helps students and their parents to familiarize them with social etiquette, peer group interaction, attitudinal changes, which can help them to overcome emotional and psychological problems.

(b) Common Rooms:

- In most of the Departments, common rooms have been allocated for men and women, which also facilitate meetings and discussions. A rest room is also provided for girls.

Community outreach

NSS activities, in neighboring villages help to transform rural women in building awareness about health, hygiene, importance of girl child education.

Placement Services:

The Career Guidance Cell displays details of different competitive examinations for placements. Books of competitive examinations are available at the college library. All departments use their linkages and public good will to provide placements. The JKC provides training in skills and arranges campus Drives and job fairs with the CCE's support.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://docs.google.com/document/d/1nQsuF7c63rpr_cLqCvaip_g0AW4vN04d/edit?usp=sharing&oid=106319676737882615095&rtpof=true&sd=true |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://docs.google.com/document/d/1C3iQIIPFTPV7sS03kgA4akQIYeV04Dsn/edit?usp=sharing&oid=106319676737882615095&rtpof=true&sd=true |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Wastages of institutions have a bad impact on environment and to generate less waste is being recycled by passing it through a system that enables the used material to be re used ensuring that less natural resources are consumed.

As there is less waste in our college, we segregated waste into

two parts:

1. Solid Waste 2.Liquid Waste

Solid Waste:

The waste in the College that includes paper, plastics, glass, foods, etc. The waste in each floor is collected at designated time intervals. Sweepers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor. The floor dustbins are emptied and is taken to the dumping yard provided by the College, and it is used in Vermi compost pit.

Liquid Waste:

Liquid waste generated by the College are of two types:

a).Sewage waste

b). Laboratory effluent waste.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | https://docs.google.com/document/d/1yHj3kPxOtUapB6MZn9BFH1YGxE0dkro6/edit?usp=sharing&oid=106319676737882615095&rtpof=true&sd=true |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

| File Description | Documents |
|---|-------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College focuses on the value education of core human values, which enables one to have a holistic view of life and its significance. These are fundamental values which cut across the contours of cultural, gender, regional, religion, linguistic, communal socio economic and other diversities. These are intended to ensure dignity of human beings. The focus is on upholding and cherishing the fundamental principles of equality, discrimination, universal peace, justice, non violence and tolerance. Different sports and cultural activities organized inside the college to promote harmony towards each other. We are fortunate that our's is a Co-ed college we provide oppurtunities to both boys and girls without disparity.

Commemorative days like Women's Day, AIDS Day, Youth Day and regional and religious festivals like Dasara, Sankranthi, Christmas and Ramzan are celebrated in the college. This establishes positive interaction among students of different racial and cultural backgrounds. There are different Grievance Redressal Cells in the institute like GrievanceRedressal cell,

Women Grievance Cell, Women Empowerment Cell which deals with grievances of women students and staff.

Our College has code of ethics which has to be followed by both staff and students irrespective of their cultural, regional, linguistic, communal socio economic and other diversities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In addition to the academic activities our college inculcate values to develop students as better citizens of the country. In this regard, the institute is imparting professional , moral and etical values among students to inculcate a feeling of oneness among the student community. Various faculties periodically organize activities to initiate and to motivate the students to adopt various practices that promote the "Unity in Diversity" of our mother land.

Our college has strived its level best to increase the awareness and appropriate practices among the students with regard to the following areas:

1.National Identities and Symbols:

The College has always taken various direct and indirect measures to promote the awareness about various National Identities and Symbols. The Indian Tri-colour stands tall at the main entrance of the college and in this way the college spreads the message of nation`s first policy. The College celebrates the Independence Day & Republic Day with great pomp and vigour. Department of Political Science organized and celebrated the Constitution Day which contributes to the spreading of constitutional values and ideals among the students.

2.Fundamental Duties and Rights of Indian Citizens:

The Department of Political Science, NSS and Women Empowerment

Cell have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various programs like Seminars on Fundamental Duties and Rights, poster making competition also organized to enrich the awareness about Indian citizenship.

List of various activities conducted for inculcating values for becoming responsible citizens as reflected in the Constitution of India are given below:

S.No.

Name of the Activity

Date

No. of Participants

1.

National Constitution day

26.12.2020

110

2.

International Human Rights Day

10.12.2020

106

3.

National Voters Day

26.01.2021

102

4.

National Science Day

28.02.2021

50

5 National Education Day 11-11-2021 80

6.

National Energy Conservation Day

14.12.2021

72

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the international and national commemorative days, events and festivals regularly. the institution conducted several activities in this regard. Due to Covid -19 some important days like Independence Day, International Women`s Day, Teacher`s Day, were not conducted in this academic year.

The following Commemorative Days are conducted during the academic year.

- National Constitution Day.
- International Human Rights Day.
- National Voters Day.
- National Science Day.
- National Energy Conservation Day.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice: CHAITHANYAM - A motivational awareness program for students.

2. Objectives:

- To aware the students about the importance of plastic free environment.
- To inculcate good habits regarding health and hygiene among students.
- To create awareness about cleanliness of the campus among students.

3. The Context:

As a Higher education institution, it is the responsibility of the institute to engage the student folk in uplifting the awareness about health, hygiene and cleanliness for their inclusive growth.

The practice consists of three activities.

- Plastic free day on Monday - to aware students about plastic pollution
- Health and Hygiene on Wednesday - to inculcate good habits in students regarding health and hygiene.
- Clean and Green Campus on Saturday - Create awareness in students about cleanliness nearby localities

4. Practice:

The institution has made every Monday as a Plastic free day in College. The students collectively involve in the activity and collect the plastic items and dispose them. Through this activity students aware the public regarding the disadvantages of plastic usage.

The Women Empowerment Cell has conducted every Wednesday as Health and Hygiene Day. It guides and counsels on personal health and hygiene for our students. The WEC also motivates them to meet the slum areas and to explain them about the importance of their cleanliness.

The NSS unit of our college conducts every Saturday as Clean and Green Day. On that day our students clean the college campus. They also water the plants and nourish them. Plantation program also is

being done. It helps to enrich a pleasant atmosphere in the college premises and also to enhance the community awareness among students.

5. Evidence of Success:

CHAITHANYAM practice has created a positive impact on the institution. A strong linkage between the green campus and the students has been formed. The activities made the students' confident, and Participative. The experiences of participative learning, team learning, cooperative learning experiences have been developing among students. The spirit of service is ignited among the students.

6. Problems encountered and resources:

- Financial allocations for such programs are limited.
- Consistent motivation to students has become a hurdle - however once the service spirit is ignited among them the organization has become fairly easy.

Title of the Best Practice 2: Placement Cell

Objectives:

- To give training for slow learners and moderate learners on Communication skills, computing skills and analytical skills
- To provide employment oriented skillbased training to advanced learners
- To provide communication skills in english for rural background students

Practice:

The Placement cell plays a crucial role in locating job opportunities for undergraduates passout students from the college by keeping in touch with reputed firms and industrial establishments. The placement cell operates round the year to facilitate contacts between companies and graduates. Placement cell provides placement assistance, guiding and counselling for unemployed students. Placement cell acts as an interface between industry and students, and will primarily enable the students to select for their career opportunities. Placement Cells will liaison with organizations to provide suitable jobs for the students during and after completion of their graduation. The HR Managers of various companies frequently contact placement cell to

organise on campus and off campus job drives . The institute provides all facilities for organising these drives. Every Year the institute organises number of drives, both on campus and off campus mode for the benefit of students to meet their employment opportunities.

Evidence of Success:

Placement Cell has been providing employment to aspirant students through both on campus and off campus mode. Most of our pass out students have been engaging in Various industries located in SEZ in Naidupet and SEZ in Sullupet.

Problems :

- Insufficient Infra structure facilities
- Poor standards of student community
- Lack of personal digital gadgets of Students
- Lack of motivation in students to learn new things
- poor apprentice facilities of the locality

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our College grew in rapid manner adding new programmes in course of time. In this college there is a demand from the marginalized sections seeking Higher Education. So that 90-95 % seats were filled by BC, SC, EBC and ST communities. The excellence in Teaching, learning, interdisciplinary knowledge, sustainability, ethical values, nation building became the thrust focus of our College. New Pedagogical methods like ICT tools, LMS, Virtual Classrooms, Digital Library, online classes during pandemic situations acted as best student centric methods. We taught basics for New comers through Induction program. Bridge course was conducted by all the departments for I year students which helped us in identifying the slow, moderate and advanced learners. Student study projects were done by advance learners.

The Jawahar Knowledge Centre of our college conducted job drive which helped the students in employability. Different committees like Women Empowerment Cell, JKC, Eco Club, Red Ribbon, NSS were constituted which motivated the students to improving their capabilities.

To enhance academic excellence, our college provided restructured courses like Microbiology, Computer Science, Foundation Courses and Skill Development courses. We have a good Gym, Indoor and Outdoor games and many prizes were won in Interzonal Competitions during the year.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year :

- * To go for NAAC- Cycle III accreditation process, in order to achieve a good grade.
- * To submit proposal to start a new NCC unit in the college.
- * To increase the number of Certificate Courses in various disciplines.
- * To encourage the faculties to pursue for minor and major research Projects.
- * To motivate faculty members to publish more number of research papers in UGC certified journals and SCOPUS Index.
- * To take measures in order to strengthen the LMS system and to adopt ICT based student centric methods in teaching learning process.