



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE, NAIDUPET, SPS NELLORE DT, A.P
Name of the head of the Institution	Dr M Madhusudana Varma
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08623248075
Mobile no.	9963444253
Registered Email	naidupet.jkc@gmail.com
Alternate Email	iqac.gdcnyp@gmail.com
Address	L A SAGARAM, OLD KALAHASTI ROAD
City/Town	NAIDUPET

State/UT	Andhra Pradesh			
Pincode	524126			
2. Institutional Status				
Affiliated / Constituent	Affiliated			
Type of Institution	Co-education			
Location	Rural			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr P Vijaya Kumar			
Phone no/Alternate Phone no.	08623248075			
Mobile no.	9052002687			
Registered Email	pvkphd@live.com			
Alternate Email	polireddyram@gmail.com			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	http://gdcnaidupet.co.in/aqar/			
4. Whether Academic Calendar prepared during the year				
Yes				
if yes, whether it is uploaded in the institutional website: Weblink :	http://gdcnaidupet.co.in/academic-calendars/			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	B	2.18	2008	16-Sep-2008	15-Sep-2013
2	B	2.17	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

02-Dec-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Audit	26-Feb-2019 2	40
User Awareness Program on e-Resources - N-List, Swayam and NDL	09-Oct-2018 1	40
Registration of MOOCS for Staff and Faculty	31-Aug-2018 1	11
Lecture by RUSA Project Director of A.P, Sri K. Hari Prasad, IIS	03-Aug-2018 1	130
Industrial Visit to Menakur SEZ	26-Oct-2018 1	3
Anti Ragging Awareness Programme	25-Jul-2018 1	120
District Level Seminar on Ozone Day by DRC	15-Sep-2018 1	100

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount

Nil	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Lecture by RUSA Project Director of A.P, Sri K. Hari Prasad, IIS 2. District Level Seminar on Ozone Day by District Resource Centre 3. Registration of MOOCS for Staff and Students 4. User Awareness Program on eResources NList, Swayam and NDL 5. Academic Audit

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Virtual Classes	Students Attended and benefited VCs from across Our District Govt Colleges, Presented by Expert Lecturers
WEC	Awareness programmes on health and hygiene were conducted.

Eco Club	As part of Harithandhra Pradesh Vanam-Manam program is taken up regularly in weekends in the college campus. As awareness programmes Rally on Domalapai Dandayathra, on environmental pollution, avoidance of plastic, etc. were conducted. We have distributed pamphlets on several medicinal plants to the public and students.
Consumer Club	Meeting was arranged by Consumer Club of the College to enlighten the Students about the rights of the Consumers.
MANA TV	MANA TV programmes are regularly shown to our students as per schedule given by CCE.
NSS Special Camps	NSS Special camp was organised and plantation programme was held in the campus and nearby slum areas and villages.
Internal Examinations	Internal Exams I & II are regularly conducted as a part of University evaluation.
Extension Lectures	Extension lectures were arranged by different Departments on different topics, inviting experts from other institutions.
DRC Student seminars	Student seminars conducted to improve communication skills.
JKC APSSDC Program	Enrolled 2nd and 3rd year students for training under Skill Development Program implemented by Govt. Of INDIA in collaboration with APSSDC.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Academic and Administrative Advisers appointed by CCE	26-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission	24-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Every year, the college prepares its academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the guidelines of APCCE & the affiliating university. So that all the schedules like dates of internal examinations, curricular, extension related and co-curricular activities are informed to students and staff. 2. An induction program is organized for freshers at the beginning of the academic year. 3. Based on the departmental requirement, departments conduct meetings for allotment of classes and syllabus distribution among the teachers and students. 4. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic 5. Along with the conventional pedagogy, teachers often use ICT based pedagogy like Digital classroom, Virtual classrooms and power-point Presentations. 6. Recorded lessons of the teachers are also being presented through Virtual classrooms as per our District ID college prepared schedule. 7. Class tests/assignments, Mid-semester examinations and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is done. 8. Field tours/Guest Lectures/ Quiz/Group discussions, etc., are organized by all departments to ensure effective implementation of the prescribed curriculum. 9. Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department 10. Result Analysis is carried out to strengthen our teaching. All the aspects mentioned above have been documented at the college level as well as department level.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	01/01/1970	NIL	NIL	NA

1.2 - Academic Flexibility**1.2.1 - New programmes/courses introduced during the academic year**

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	MPC	04/06/2018
BSc	MPCs	04/06/2018
BSc	MBC	04/06/2018
BA	HEP	04/06/2018
BCom	CA	04/06/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment**1.3.1 - Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	MBC	12
BSc	MPC & MPCS	18

BA	HEP	23
BCom	CA	26

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is collected at the end of every semester. Feedback on the teaching-learning process through Students Satisfaction Survey was received based on a structured questionnaire framed by IQAC. The received feedback is then analyzed by the IQAC and uploaded into the college website and it is also forwarded to the Head of the institution for necessary suggestions based on this feedback. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and Internal complaints committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions are registered in the Grievance Redressal cell of the college. Departments receive feedback from parents through parent teacher interactions and discuss different issues related to the overall development of their ward. The college is planning to introduce online feedback system from the academic session 2019-2020. The following have been a few important actions taken against the feedback received from various stakeholders of the college, including students. 1.R.O. Water facility upgraded to 2000 Ltrs 2. Guest faculty was arranged for political sciences 3. Library book purchases were made against the feedback given by the students as per their requirement.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MBC	60	26	14
BSc	MPCs	60	23	14
BSc	MPC	60	17	8
BCom	CA	60	45	24
BA	HEP	60	30	26

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	263	Nil	20	Nil	Nil

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	6	2	2	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student mentoring system is introduced in the college. All the teachers are involved in this process. Every mentor is allotted with

about 15 students to take care of them. Every mentor prepares the details of allotted students. The mentor has chalked out responsibilities to take care of all the mentees such as career counselling, personal counselling etc., and to support them for any kind of difficulty in their curriculum, to make provision of remedial coaching for them and to support as and when required. The mentor also works for finding out hidden talents of the students in various aspects like academic, co-curricular, extra-curricular activities, so that they can be promoted to do various activities in the concerned areas for their holistic development. The mentor also contacts and meets the parents of his/her mentees to discuss their progress or any other matter as and when required. Objectives of the Mentoring System/Ward system

1. To increase the teacher-student interaction hours
2. To identify and address the problems faced by slow learners.
3. To encourage advanced learners
4. To decrease the student drop-out rates
5. To prepare students for the competitive world

15 full-time faculty has been assigned to act as mentors. Departments maintain the records of student performance, attendance records, etc. Ward Mentors maintain interaction with students through individual meetings/regular classes. Teachers discuss the issues related to their mentees with parents during parent-teacher interactions. Outcomes of the departmental mentoring system in the current year (2018-2019)

1. Improvement in teacher and student relationship was observed
2. More number of students were participated and presented papers in DRC seminars.
3. Students have shown outstanding performance in sports tournaments.

The biggest challenge of the mentoring system is to decrease the drop-out rates of the college due to shifting of students from general courses to technical and medical courses at the beginning of every academic session.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
263	20	1:13

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	20	8	Nil	6

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nil	NA

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme	Programme	Semester/	Last date of the last semester-end/ year-	Date of declaration of results of semester-end/
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Name	Code	year	end examination	year- end examination
BSc	MBC	ALL	04/04/2019	25/07/2019
BSc	MPCs	ALL	04/04/2019	25/07/2019
BSc	MPC	ALL	04/04/2019	25/07/2019
BCom	CA	ALL	04/04/2019	25/07/2019
BA	HEP	ALL	04/04/2019	25/07/2019

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Various weaknesses of students are identified by the internal evaluation and the such reports helped students to perform well in the external examinations. 2. Students are divided into groups as slow/moderate/fast learners, and teaching was done according to the needs of the students individually based on the internal evaluation 3. Organization of quiz, assignments, student seminars, were also made part of internal evaluation of the students progress in addition to mid semester internal examinations 4. Adaption of Ward system helped to improve student pass percentage with the help of internal evaluation.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. The institution is an affiliated college, therefore it follows the the academic calendar prescribed by the university. Examinations are conducted at the end of every semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. 2. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. 3. College has a separate college calendar which is displayed in the college website. This includes co-curricular and extra curricular activities in addition to the curricular time frame. 4. Academic calendar has been strictly followed and any unavoidable deviation is informed to the stakeholders as and when occurred.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and

displayed in website of the institution (to provide the weblink)

<http://gdcnaidupet.co.in/courses/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BScMBC	BSc	MBC	11	6	55
BScMPCs	BSc	MPCs	10	7	70
BScMPC	BSc	MPC	3	1	33
BCom	BCom	CA	36	17	47
BA	BA	HEP	13	5	38

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcnaidupet.co.in/student-satisfaction-survey/>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	NA	Nil	NA

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

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3.3 - Research Publications and Awards**3.3.1 - Incentive to the teachers who receive recognition/awards**

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NA	Nil	0

No file uploaded.

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3

Library	2
Physical Education	1
Physics	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	0	Nil

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	0

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	1	21
Presented papers	1	5	Nil	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Campus Cleaning Program	NSS	6	28
Blood Check up Campaign	NSS	7	30
Domalapai Dandayatra (Mosquito eradication program)	NSS	12	40
Blood Donation Camp	NSS	6	27
Sweet Distribution for Cheyutha Orphan Organisation	NSS/Cheyutha foundation	11	23
Balika Kishori Vikasam Phase-II	NSS	7	30
Plantation Program	NSS	9	40
Voters Day	NSS	12	29

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
DRC Seminar, GDC, Venkatagiri	1st prize in paper presentation	District Resource Committee	1

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
ODF	NSS	Open Defecation Free Rally	8	27
Swacchata Pakhwada	NSS	Swacchata Pakhwada	7	42

VANAM-MANAM	NSS	Plantation	10	36
Navanirman Deeksha NSS Navanirman Deeksha	NSS	Public Meetings	12	42
RRC	NSS/RRC	HIV/AIDS Day Rally	14	28
Janma Bhumi	NSS	Public Meetings	12	24

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
District level seminar - Organized - Ozone day	Staff and students of Govt colleges of the district	DISTRICT RESOURCE CENTER	1
District level seminar - Participated - Uses of Literature for Mankind	Staff and students of Govt colleges of the district	DISTRICT RESOURCE CENTER	1
District level seminar - Participated -Trends and advances in Immunology	Staff and students of Govt colleges of the district	DISTRICT RESOURCE CENTER	1
District level seminar - Participated - Sustainable Agriculture in Andhra Pradesh	Staff and students of Govt colleges of the district	DISTRICT RESOURCE CENTER	1
District level seminar - Participated -Moghal period	Staff and students of Govt colleges of the district	DISTRICT RESOURCE CENTER	1

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the

year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Na	NA	NA	Nil	Nil	NA

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Govt. Degree College and KBR D.ED B. Ed College, Narasareddy Kandrige, Naidupet.	18/09/2018	Teaching Learning Activities	27

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10.12	10.12

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 - Library as a Learning Resource**4.2.1 - Library is automated {Integrated Library Management System (ILMS)}**

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	19.05	2019

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11146	1310342	918	114000	12064	1424342
Reference Books	246	75000	Nil	Nil	246	75000

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

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4.3 - IT Infrastructure**4.3.1 - Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	15	10	0	0	2	9	8	0
Added	0	0	0	0	0	0	0	0	0
Total	60	15	10	0	0	2	9	8	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Learning Management System

<http://ccelms.ap.gov.in/rusa/>**4.4 - Maintenance of Campus Infrastructure**

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.61	3.61	2.86	2.86

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Salaries, Purchase of Equipment/books for labs and other facilities and maintenance of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Government Degree College is done with the fees and Reimbursement of Tuition Fee provided by the Government of Andhra Pradesh under various schemes under plan and non-plan budget. E.g. SC/ST Book bank scheme, State budget for purchase of equipment for labs etc., 2. Plan Head mentions the assigned budget for procurement of different items which include chemicals and glassware, sports items, books, journals, equipment etc. For the year 2018-2019, the total amount received from the state government was Rs. 2,35,54,749/- only. Part of it used for maintenance/purchase of equipment, computers and other items. 3. While purchasing an equipment from any fund, all the appropriate procedures like inviting quotations from three distributors in sealed covers and deciding the purchase by the purchase committee. It is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment. 4. All the facilities are utilized in saturation mode log books, usage registers are kept available to record the usage by the students, lecturers and all the stake holders. 5. Books, Glassware, sporting items and such equipment is issued to students and received back at the end of the year any deviation is recorded and penalized.

<http://gdcnaidupet.co.in/>**CRITERION V - STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support**

5.1.1 - Scholarships and Financial Support

Name/Title of the scheme

Number of students

Amount in Rupees

Financial Support from institution	Post Metric Scholarship	175	422597
Financial Support from Other Sources			
a) National	NA	Nil	0
b) International	NA	Nil	0

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Motivational Lecture on Computational Skills	09/08/2018	200	APITA (T. Mohan Krishna)
Remedial Coaching	25/06/2018	120	All Departments of the college
Mentoring	01/07/2018	200	All Departments of the college
Soft Skills Foundation Course	01/07/2018	120	Department of English

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Quant, Reasoning English	Nil	50	Nil	Nil
2019	ICET/PGCET	30	Nil	10	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases

during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI-BANK-TVS-TS and Victory Human resources consultant	50	20	NA	10	10

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc., MPC	Mathematics	Sri Venkateswara University Tirupati	M.Sc., (Mathematics)
2019	1	B.Com	Commerce	VIKRAMA SIMHAPURI UNIVERSITY NELLORE	M.Com.,
2019	1	B.Sc., MPCs	Computers	VIKRAMA SIMHAPURI UNIVERSITY NELLORE	MCA.,
2019	1	B.Sc., MPCs	Computers	Kakatiya University Warangal	MCA.,
2019	1	B.Sc., MPC	Physics	VIKRAMA SIMHAPURI UNIVERSITY NELLORE	M.Sc., (Physics)
2019	1	B.Sc., MPC	Chemistry	Sri Venkateswara University Tirupati	M.Sc., (Chemistry)
2019	1	B.Sc., MBC	Chemistry	Raoos PG College NELLORE	M.Sc., (Chemistry)

2019	3	B.Sc., MBC	Microbiology	VIKRAMA SIMHAPURI UNIVERSITY NELLORE	M.Sc., (Microbiology)
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5.2.3 - Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
Any Other	2

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
VSU Inter Collegiate SportsTournament	University	12

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	00	NIL

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution
(maximum 500 words)

Students were made members of all of the college committees with respect to academic and administrative activities. Their suggestions and inputs are received and considered for conduct of all such activities. Students are given top priority to deliver their opinions during all college

meetings, seminars and functions. Such activities are recorded in minutes of the respective meetings, activity registers etc., All student members are considered to be part of all college activities.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

0

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Constitution of Committees for Various Activities viz. JKC, IQAC, N.S.S. etc 2. Vesting in the administrative authority in Vice-Principal, the senior most Lecturer in the college, on par with the principal except for that of the financial.

6.1.2 - Does the institution have a Management Information System (MIS)?

No

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching and learning process can be defined as a transformation process of knowledge from teachers to students. Our staff regularly record their teaching dairies, teaching notes. We use of ICT in teaching and learning through Computer/Internet assisted learning with the help of our digital class room,

	<p>virtual class room, Mana TV etc., Weightage of internal marks for student seminars help our students learn the subject in peer group transaction of education. So also the conduct of Quiz/ Group discussion, Field trips, Student Study projects, etc., APCCE, our parent organization has a learning management system (LMS), which we use, and our staff are engaged in the development of LMS in the concerned subjects.</p>
Examination and Evaluation	<p>Regular conduct of Internal examinations, Assignments, Unit tests, using common schedules has been carried out. This enabled us to classify students into slow, moderate and fast learning groups so that we organize remedial coaching to the needy students. Marks are assigned for Internal assessment, giving weightage to assignments, seminars etc., Most of our staff members attend spot valuation organized by the university at the VSU campus Nellore. Our college is a center for VSU examinations under jumbling system of examinations.</p>
Research and Development	<p>District Research Committee of our SPS Nellore district organizes DRC activities like seminars, panel discussions every year in all the nine member institutes, of which our college is one among them. It updates our students on the research activities and encourage our students to take up research based activities/projects in higher learning. We organized a district level seminar on Ozone day.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library helps the students to develop good reading and study habits. Libraries provide information and services that are essential for learning and progress. Our college is equipped with Virtual classrooms, which enabled us to take virtual classes to the students across the state. Purchase of books for the SC/ST students through the SC/ST book bank scheme as envisaged by APCCE. A budget was sanctioned by the state government to increase the instrumentation of our college.</p>
Human Resource Management	<p>College has constituted a committee to monitor for the effective and efficient management of the people in the institution. Monitoring areas are as follows: 1. regular academic activities, 2. Co-curricular activities, 3 financial activities, 4.developmental activities, 5.research activities, 6.sports and extracurricular activities, etc.,</p>
Industry Interaction / Collaboration	<p>Several field-trips were organized to facilitate our students to acquaint and interact with industrial staff and familiarize industrial set-up. This is aimed to produce skilled globally competent professionals and prepare them for immediate employment. Hence, a good and vibrant industry - institute interaction to promote education and entrepreneurship is definitely required. In this connection Our College has an MOU with KBR TTC B. Ed College, Narasa Reddy Kandriga, Naidupet for study visits.</p>

Admission of Students	The college has constituted a committee for admission purpose. This committee gathered the information of intermediate candidates in nearby villages as well as Junior Colleges. The committee explained them about the college specialities and persuaded them to join. Follow up of interested students on phone and counselling of other students was done by this committee. Initial fee deposits are reduced as much as possible and received in installments to ease the burden of poor students.
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6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	e-office has been introduced using National Informatics Centre, Ministry of Electronics Information Technology (MEITY) in 2017 which has been continued.
Finance and Accounts	All financial transactions like salaries, utility bills, maintenance etc are carried out under APCFSS 6th Floor, C- Block, Anjaneya Towers, Ibrahimpatnam, Krishna (Dt), Andhra Pradesh- 521456.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term

Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	01/09/2019	31/12/2019	90
Online refresher course in English Language Teaching	1	01/03/2019	30/03/2019	30
A refresher Course on Calculus (ARPIT)	1	01/01/2019	31/03/2019	90
Refresher Course in Information and Communication Technology	1	18/06/2018	07/07/2018	20
Exploring OER, Developing E-content and creating Online courses using Moodle	1	07/02/2019	14/02/2019	8
Refresher Course SVU	1	27/01/2019	16/02/2019	21
Induction Training	1	13/08/2018	26/08/2018	14
Workshop on OER , Content Development MOOCS	1	09/11/2018	14/11/2018	6

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nil	Nil

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
00	0	1. Social welfare Scholarships for all SC students 2. Hostel facility for the students from distant areas under social welfare department

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular financial audits to be conducted by Accountant General (AG), AP., and Regional Joint Director of Collegiate education (RJDCE) are due in this academic year. Regular external financial

audits were conducted for funds received from external resources like NSS by a Registered Chartered Accountant. Internal Financial Audit is conducted by Principal from time to time.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0

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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Administrative Advisors Committee Constituted by APCCE	Yes	Principal
Administrative	Yes	Academic Administrative Advisors Committee Constituted by APCCE	Yes	Principal

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Parental involvement in education is a vital essential for creating a cooperative environment for the student to thrive and succeed in. Participation of Parents in the college activities are welcomed. Due to the poor education and awareness of the parents in our area, formation of the association is hindered. However, the principal accepts any input from the parents. 1. Participation of parents in Annual Day 2. Visiting of parents to college 3. Intimation of student discipline related activities to parents

6.5.3 - Development programmes for support staff (at least three)

e-office training

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Introduction of Academic and administrative audit 2. Installment of Virtual Classroom 3. Proper analysis of student satisfaction survey 4. Procuring wheelchair and ramp in the main building for

physically challenged students 5. Procurement of equipment under state government budget 6. Modification of Academic audit to Academic and Administrative audit 7. Rout maps and follow up of eligible students to increase the strength 8. Participation in NIRF 9. Participation in AISHE

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	District Level Seminar on Ozone	15/09/2018	15/09/2018	15/09/2018	100
2018	Anti ragging Awareness Program	25/07/2018	25/07/2018	25/07/2018	120
2018	Industrial Visit to Menakur SEZ	26/10/2018	26/10/2018	26/10/2018	3
2018	Lecture by RUSA Project Director	03/08/2018	03/08/2018	03/08/2018	130
2018	Registration of MOOCs for staff	31/08/2018	31/08/2018	31/08/2018	11
2018	User awareness programs on e-resources	09/10/2018	09/10/2018	09/10/2018	40
2019	Academic and Administrative Audit	26/02/2019	26/02/2019	27/02/2019	40

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Inaugural Session of Women Empowerment Cell	28/07/2018	28/07/2018	52	Nil
Art of Embroidery demonstration class	16/07/2018	16/07/2018	56	Nil

Self-defense for Women students	10/08/2018	10/08/2019	35	Nil
Kishori Balika Vikasam under NSS	13/02/2019	13/02/2019	46	63

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	1
Any other similar facility	Yes	1
Physical facilities	Yes	1

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	NIL	Nil	Nil

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation under Vaam-Manam 2. Prohibition of the use of plastics in the campus 3. Restricted entry of vehicles into the campus 4. Safe disposal of general and lab waste. 5. Composting and maintenance of Botanical garden

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Guest Lectures Field Trips: Guest Lectures by eminent personalities in various fields are hosted to broaden students subject knowledge. In addition to Science departments, the Arts and Commerce departments are conducting Field Trips and Educational Tours to provide hands on experience to students. Colleges have included seminars at class level, State and National level workshops in their academic schedules. Faculty of one stream deliver extension lectures to students of other streams to widen their scope of knowledge. Experts from Industry and alumni are also invited to deliver guest talks to motivate students. Personality development trainers conduct interactive sessions to improve self-confidence and positive attitude among students. **Placement Cell:** The Placement cell place a crucial role in, locating job opportunities for undergraduates and PGs passing out from the college by keep in touch with reputed firms and industrial establishments. The placement cell operates round the year to facilitate contacts between companies and graduates. Students registered with Placement cell will be provided placement assistance, concealing for employment and cell / social entrepreneurship. Placement cell acts as an interface between industry and students, and will primarily enable the students to select from their career options. Placement Cells will liaison with organizations to provide suitable jobs for the students completing their studies from degree colleges. The Placement Ambassadors contact various industries, private firms and establishments, assess their requirements and train students accordingly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcnaidupet.co.in/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institute is distinct in its geographical location, as it is the only government institute available for degree courses for 5-6 feeding mandalas. Our institute is situated in an SC

constituency, where, the majority of the population belongs to SC and ST communities. Our student group mostly comprises of underprivileged poor sections of the society. We offer almost free education to such students who otherwise would have to work for their families. Jawahar Knowledge Center of our college offers ICT training to students in collaboration with Tata Institute of Social Sciences (TISS) simultaneously. We have a library with sufficient number of books for issue and reference. We have a gym facility and a large play-ground for all-round physical and psychological development of the students. We have a mentoring system to guide and counsel our students. Our Women empowerment cell conducts welfare activities for women students. We adopt a near by village each year, so that our students learn about the social imbalances and the need to serve our fellow countrymen, under National Service Scheme. We organize various cultural, sports events and also send our students to participate in such events organized by other institutes across the district with funding. We offer remedial coaching for the poor performing students. Our JKC organizes campus placements regularly for the benefit of our students and the local people. Our labs are well facilitated and enough for graduation level. Besides we have grievance redressal cell, career guidance cell, anti-ragging cell, consumer club, eco-club, red-ribbon club, etc., We promptly teach foundation courses such as ICT, soft-skills, entrepreneurship, human values and professional ethics, analytical skills, etc., unlike other institutions which only focus on core-subjects. Our college is the ONLY such college with all of the above described facilities and functions unlike any other private college, which merely offer classroom teaching alone, in this area. No other college in this area can compete with us with respect to the all-round development of the students which is evident by the feedback of our students.

Provide the weblink of the institution

gdcnaidupet.co.in

8.Future Plans of Actions for Next Academic Year

The college is planning to introduce Market oriented courses from the next academic year. Most of the students coming from rural areas and their financial status is very weak. They want immediate employment after the completion of their UG Course. Hence, the next academic year the college is planning to introduce skill development Courses.